



Philipp Schwartz Initiative of the Alexander von Humboldt-Stiftung Special regulations related to CoVid-19

The Alexander von Humboldt Foundation makes every effort to ensure that fellows are not left alone in the current extraordinary situation. To this end, we have drawn up and communicated a series of special regulations for Philipp Schwartz fellowship holders.

Please note that most of the regulations require an application by the project leader at the host institution, which remains the first point of contact for Philipp Schwartz fellowship holders. Please also note that any questions regarding residence rights must be addressed by the host institutions with the relevant authorities.

1. At present, **funding request forms** must always be submitted electronically (as a signed PDF scan) via schwartz-initiative@avh.de. Subsequently the original documents need also be sent by post. Only this double submission ensures timely processing and subsequent documentation.
2. In the event of the closure of host institutions or other restrictions imposed by official decisions, the Humboldt Foundation assumes that fellows can pursue their research activities in their home office, so that the **entitlement to fellowship payments** remains in place if they work at home. Physical presence in Germany remains a prerequisite for fellowship payments. Notification to or coordination with the Alexander von Humboldt Foundation is not required for this.
3. Fellows who are forced to remain in Germany beyond the end of their fellowship through no fault of their own, but due to travel restrictions or other decisions imposed by German or foreign authorities, can receive a **fully financed extension of their fellowship** for the duration of the reason asserted plus an additional month of departure. The project leader at the host institution must submit an informal application to the Humboldt Foundation, explaining the specific reasons.
4. Fellows whose research projects are delayed through no fault of their own, but due to the pandemic may receive a **fully funded extension of their fellowship** for up to three months. Fellows whose research stay is set to end in 2020 will be considered with priority. Applications can be informal, but must be submitted by the project leader at the host institution and include the following documents: A brief report on the results of the work to date, an explanation of the reasons for the delay, a brief confidential statement by the academic mentor affirming the current research post confirmation and mentoring agreement.
5. For fellows who are unable to start their scholarship through no fault of their own, but due to pandemic-related decisions imposed by German or foreign authorities (such as travel bans), the project leader at the host institution may request a limited **postponement of the start of the scholarship**. The Humboldt Foundation may grant such postponements in three-month steps. Pandemic-related postponements can be granted even if the regular maximum postponement period of 12 months was

reached after February 2020. Fellowships which were returned or withdrawn by the Humboldt Foundation before March 2020 without reference to CoVid-19 cannot be reactivated.

6. If fellows incur **unavoidable cancellation fees** as a result of pandemic-related postponements of their stay and through no fault of their own, these fees may be covered in part after the fellowship has started, subject to review in individual cases. Such a case-by-case review by the Humboldt Foundation is carried out at request of the project leader of the host institution. The institution is responsible for determining the neediness of the fellow, for reviewing and keeping the receipts for cancellation costs and for documenting efforts to avoid costs or have them reimbursed in some other way. It is essential that these costs are marked with the words „**Ausfallkosten CoVid-19**“ in the application and in the reporting documents. The start of the fellowship is a prerequisite for reimbursement.
7. **Reporting documents** that were originally due before 30 June 2020 can be submitted by 30 June 2020. This does not include reporting documents which are due later.

We hope that these measures will at least cushion the impact of corona-related hardships for fellows and host institutions. Please do not hesitate to contact us if you have any questions or if there are any constellations that are not covered by the measures presented. Since we have to prioritize inquiries presently very much, we kindly ask you to refrain from enquiring about submitted applications, except in urgent cases.

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